

WOOTTON CREEK FAIRWAY ASSOCIATION

Minutes of the Committee Meeting

held on Tuesday 4th June 2024 - at 19:00 at the Royal Victoria Yacht Club

Present: Roger Sutton (Chairman) | Ian Hammonds (Vice Chair) | Jason Lawrence | Dave Moore | Rachel Leal (Secretary) | Carol de Peyer | Adrian Robson | Sarah Talbot | Jill Trill | Mike Tredwell (Treasurer) | Jenny Veale | Mark Way.

Alice Macnab: Minutes

Item		Action.
1	Welcome and introduction of new Hon Sec Roger S introduced Rachel Leal to the meeting, taking up her role of WCFA Secretary having previously been approved by email. Jill T thanked Carol de P for all her help and hard work, all agreed.	
2	Apologies for Absence Steve Warren-Smith	
3	Minutes of the previous meeting The minutes were discussed, Ian H proposed acceptance, Jason L seconded. All agreed.	
4 4.1	Matters arising from the previous meeting May item 6.2 Jill T confirmed Jo Michelmore has paid. May item 8.2 Dave M reports the owner has now recovered dinghy from dinghy park. May item 10.1 Dave M reports there are separate listings for Crown freehold and WCFA lease. May item 11.1 Dave M reports not houseboat but sunken boat. Land Registry of boatyard is down to mean high water only. Below that is Crown and WCFA lease. The boat is in the water at MHW. May item 11.4 Jill T confirmed Len Payne has not paid for is Squib mooring. May item 11.5 Dave M reports The rib was beached for scrubbing and discovered damaged out drive bellows. Needed fixing before being used. Now repaired and moved to mooring on east bank.	
5 5.1 5.2	Admin Report / discussion / SCM Roger S reminded all present of the historic challenges of managing WCFA data and the proposed implementation of Sailing Club Manager SCM. See May item 11.2. Rachel is familiar with SCM and Steve Moles has also offered to help. A further meeting will be scheduled with SCM (Jeremy Pocock) to plan the data import and setting up of work flow and templates. Jason L recommended a phased implementation with agreed objectives and targets. Jill T observed “the membership data has been updated and is correct, (now) it can be and will continue to be updated as more information becomes available”. Jill T also advised that many renewals have incomplete or incorrect forms and many members have still not responded. It was noted that SCM can be configured so that members have a login to update their own details.	MT / RL

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11 11.1 11.2 11.3	Water Quality (Jenny Veale) Jenny V reports she has been trying to contact the person at East Cowes council who has previously offered to help advise to share their experience of sampling and testing (and may share courier costs). There was a general discussion about timing of sampling and the locations. It was agreed that weather conditions, wind direction and tide could all affect water quality. The results are likely to be quite technical and will require informed interpretation, with summaries published in easy-to-understand plain English. Jenny V will seek recommendations and advice re. best practice. Sarah T observed that costs should not be a barrier to this initiative, she is confident that Fishbourne PC will contribute, as should Wootton Bridge PC.	
12 12.1 12.2	Houseboats (Jenny Veale) Jenny V reports ‘Black Swan’ is being demolished, almost complete. ‘Kayleigh’ is being worked on with the removal of some parts (floats?). Dave M offered to check the progress of any panning appeals of further action	DM
13 13.1 13.2	WCFA lease from the Crown and Land Registry Roger S has checked records and material relating to previous chairs and committee members as he recommends land registry ‘Release Documents’ will need to be signed by those historically named trustees. Rachel Wylde is also engaging the Crown solicitors to advise which documents are required. See may item 10.1. Roger S advised that AGM minutes for the last several years are required to evidence the changes and continuity of our Trustees. Dave M, Mike T and Roger S will continue in their efforts to track down and contact old trustees. Roger S reported that a draft of the new lease will be released shortly and he will engage the help of a solicitor to review the contents.	RS DM / MT / RS
14 14.1 14.2 14.3	Any Other Business Roger S observed that Racel L needs a laptop or PC for her new WCFA role (most present advised that a laptop would be preferable). Roger S will circulate Rachel’s email address. Dave M advised a Westerly Warwick was recently recovered and towed into the creek, it is now on a pontoon and the owner is aboard, requires some engine work. Carol d P notes that a member Mick Jay has sadly died, his membership was paid and he had a boat on a mooring. Dave M advised the family will probably likely to continue to use it and retain membership and licence.	RS
15	Date of Next Meeting: Tuesday 2nd July 2024 Reminder that meeting are held on all subsequent first Tuesdays every month, except August (no meeting) and November 2024 when we postpone until Tuesday 11 th to avoid bonfire night. Meeting closed at: 20:32	