

# WOOTTON CREEK FAIRWAY ASSOCIATION

## Minutes of the Committee Meeting

held on Tuesday 2<sup>nd</sup> July 2024 - at 19:00 at the Royal Victoria Yacht Club

**Present:** Roger Sutton (Chairman) | Ian Hammonds (Vice Chair) | Rachel Leal (Secretary) | Dave Moore | Jill Traill | Mike Tredwell (Treasurer) | Jenny Veale  
Alice Macnab: Minutes

Item		Action.
<b>1</b>	<b>Apologies for Absence</b> Jason Lawrence   Carol de Peyer   Adrian Robson   Steve Warren-Smith   Sarah Talbot   Mark Way	
<b>2</b>	<b>Minutes of the previous meeting</b> The minutes were discussed, Dave M proposed acceptance, Jill T seconded. All agreed.	
<b>3</b>	<b>Matters arising from the previous meeting</b>	
3.1	8.2 Dave M provided the email address 12.2 Dave M reports the planning agent has no instruction to appeal, so no further WCFA action required. 13.2 Former WCFA Trustee Sue Harrold has been traced.	
<b>4</b>	<b>Admin Report / discussion / SCM</b>	
4.1	Roger S reports he has now spoken with Jeremy P of SCM (see June item 5.1). Jerney will send an invoice to Mike Tredwell. HE advises the WCFA membership and moorings data can be imported from an Excel or CSV format. Jill T reports the data she has been working with is still being updated but is much improved. Mike T will help her check it (ensure it can be sorted as required) and back-up copies will be taken. Mike T will liaise with Jeremy regarding the import.	JT / MT
4.2	Rachel Leal observed the Hon Sec email account should be made accessible to her and/or Jill T. Advice will be sought from Carol de Peyer's previous PC support contact(s) regarding which email provider was used and access to passwords and other setup. Note: Rachel uses MS Office on her new WCFA laptop, including Outlook to manage email accounts.	JT / RL
<b>5</b>	<b>Financial Report and Budget (Mike Tredwell)</b>	
5.1	Expenditure to end 2024 Receipts to end of Bank Balance at end of 2024	£ 7,069.68 £ 13,690.67 £.47,633.29
<b>6</b>	<b>Web Site (Mark Way) not present</b>	
6.1	See June item 7.2 regarding linking SCM with website.	

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<b>7</b> 7.1 7.2 7.3 7.4 7.5 7.6	<b>Moorings</b> Dave M reports no further approaches or requests from Tony Pope. Steve W-S reported by email "I have been in touch with Piers Leigh, and Nick Orledge and neither require a mooring this year. Sorry to be late getting back with this information." Other moorings given up: A130 (J Hobbs), B136 (N Cameron) and B063. Jill T is aware Dean Sinfield and family have now moved outside the WCFA catchment area but would like to retain their moorings and dinghy park space. Jill T proposed acceptance, Dave M seconded, all agreed. Mike T reported he has now sent licence paperwork to Malcom Rowntree. It is believed A094 has still not been paid for, Mike T will check bank transactions and Jill T will chase if required.	          MT / JT
<b>8</b> 9.1 9.2 9.3 9.4 9.5	<b>Dinghy Park (David Moore)</b> Dave Moore reports: "The Slipway was scrubbed end of June. Licence stickers have now been applied to 42 boat spaces in the dinghy park where I have been notified that payment has been made. 4 spaces paid for have no boats in place at present." 13 spaces have been given up and are vacant (including D50 assumed given up as only membership paid. Note additionally DP 61 has been given up. 6 spaces have apparently not yet paid. Some of these have been regular and early payers in the past, so will need checking or chasing. Jill T will check. There are 2 "abandoned" dinghies and one abandoned seized outboard engine. Dave M has permission to dispose/find new homes for the dinghies.	          JT
<b>9</b> 9.1	<b>Dinghy Park Lease / Southern Water / IOW Council</b> Roger S reports still no response. Mike T offered to write to Sarah Redrup (county councillor for Wootton Bridge) as well as the property manager at Southern Water.	          MT
<b>10</b> 10.1 11.3	<b>Water Quality (Jenny Veale)</b> Jenny V reports Portland Down require a form filling to establish a line of credit. Mike t will assist. Once submitted samples can be collected and sent for analysis. Cowes Harbour Commissioners recommend WCFA use their own Courier as samples should be collected in the morning and sent same day for analysis. General discussion about collecting at High and Low water initially to provide a baseline reading of water quality incoming from the Solent as well as flowing down the creek from the mill pond.	          
<b>11</b> 11.1	<b>Houseboats (Jenny Veale)</b> Nothing to report.	          

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<b>12</b> 12.1  12.2	<b>WCFA lease from the Crown and Land Registry</b> Roger S has now spoken with several past chairs and trustees (see June Item 13.1), all have agreed to complete 'release' paperwork as required for the land registry. The Crown solicitor are now working on this for WCFA. Rachel Wyld identified a 'problem' with the draft lease that needs to be addressed before it can be issued for signing (See June item 13.2).	
<b>13</b> 13.1	<b>Any Other Business</b> Roger S observed a new bank account was being set up and new signatories will be required.	
<b>15</b>	<b>Date of Next Meeting:</b> Tuesday 3 <sup>rd</sup> September 2024 Reminder that meetings are held on all subsequent first Tuesdays every month, except August (no meeting) and November 2024 when we postpone until Tuesday 11 <sup>th</sup> to avoid bonfire night.  Meeting closed at: <b>20:20</b>	